

**29-7-2013**

A meeting of IQAC was held on 29-7-2013 at 11.30 am in the office of IQAC (New Library Building). The following members were present in the meeting:

1. Dr. A.K Agarwal (Convener)
2. Dr. Suman Agrawal
3. Dr. Anand Singh
4. Dr. Man Singh
5. Dr. A K Srivastava
6. Dr. Rachana Singh
7. Sri Krishna Mohan- (Treasurer and member, Governing Body)
8. Sri R.K Verma (Purchase Manager,IFFCO Allahabad)
9. Sri Abdul Haq (BA II)
10. Kumari Ruby(B.Com III)
11. Sri Raj Kumar Mishra (Guardian)

The minutes of the previous meeting were read before the members of the committee. After the brief discussion the minutes were confirmed.

**Actions taken:**

- NSS Committee along with the students organized a rally to create awareness about keeping river Ganga clean and pure. (14 Feb. 2013)
- A national workshop on Robotics was conducted in ISDC from May 16-18, 2013.
- The construction of Museum, Smart Classroom and Computer awareness Lab were completed and made functional.
- The construction works for E- Library and the road to new library building were taken up and the tiles fixing in the departmental rooms was completed.
- Annual Sports of the year 2012-13 was successfully organised from Jan. 6 to 15, 2013.

**Agendas Discussed**

- It was discussed that the students should participate in various curricular and extracurricular activities for the overall development of their personality.
- All the departments were requested to submit their academic and extracurricular activities calendar of the year 2013-14.
- It was resolved that all the departments should submit their proposal for conducting seminar/ conference/workshop so that the accepted proposals can be forwarded to UGC, ICSSR and other funding agencies.
- It was resolved that saplings should be planted in the college campus to keep it green.

**5 -12-2013**

A meeting of IQAC was held on 5 -12-2013 at 11.00 am in the office of IQAC (New Library Building). The following members were present in the meeting:

1. Dr. A.K Agarwal (Convener)
2. Dr. Suman Agrawal
3. Dr. Anand Singh
4. Dr. Man Singh
5. Dr. A K Srivastava
6. Dr. Rachana Singh
7. Sri Krishna Mohan- (Treasurer and member, Governing Body)
8. Sri R.K Verma (Purchase Manager,IFFCO Allahabad)
9. Sri Abdul Haq (BA II)
10. Kumari Ruby(B.Com III)
11. Sri Raj Kumar Mishra (Guardian)

The minutes of the last meeting held on **29-7-2013** were read before the members of the committee and the assignments were reviewed and the members expressed their satisfaction.

#### **Actions Taken**

- Students participated in the Intercollegiate Essay and Poetry (self composed) competition organized by Arya Kanya Degree college on 19 Sept 2013.
- Students participated in the Intercollegiate Essay competition organized by S.S Khanna Degree College on 21 Sept 2013.
- Saplings of various plants were planted in the campus by students and teachers.
- An effective Academic calendar was submitted by all the departments.
- Students participated in a Regional level essay competition organized by kamal Goidi National Foundation on Oct 2, 2013
- Students of Iswar Saran Degree College participated in the intercollegiate drama competition organized by Amar Ujala Newspaper on Nov 5, 2013.
- Students participated in a One Day Training programme of National Human Rights at Arya Kanya Degree College on 23 Nov. 2013.
- Students participated in the song competition during Sadhbhavana Pakhwara on 21 Nov. 2013
- Nagar Nigam organized an essay competition on the topic 'Green Kumbh' in which the students of ISDC participated ( 9 Nov. 2013).
- The E- library was equipped with all the required facilities and made functional; and the construction of the road to the New Library Building was completed.

## **Agendas Discussed and resolutions passed**

1. The members of IQAC resolved that seminars/ workshops/ conferences should be organized at regular intervals for the development of the faculty and students. The proposal for seminar submitted by the department of Defence and Strategic Studies was discussed and forwarded for further action.
2. A health and dental check-up programme was proposed.
3. It was discussed and agreed upon that a farewell function may be organised to bid farewell to B.A Part 3 students separately in all the departments.
4. Dr Suman Agrawal proposed various activities, competitions and awareness programmes to be conducted under the guidance of NSS and Students Welfare Committee.
5. Dr. Agrawal was requested to extend the NSS activities in colonies around the college for social awareness towards literacy and environmental protection.
6. Language centre proposed one month course on Functional Creative Writing.
7. In order to inculcate soft toy making skill amongst the students a workshop was proposed.
8. It was discussed that teachers should motivate students to participate in intra and intercollegiate cultural and extracurricular activities/ competitions.
9. The provision of conducting periodic test and remedial classes in order to identify weaker students and to assist them in their respective subjects was proposed.
10. It was discussed in the meeting that to make the campus safer there is a need of CCTV Cameras to be fixed at different places in the campus.
11. With the increase and expansion of activities in the campus it was felt that there should be a warehouse (store room) in the college.
12. Again with the increase in the number of students the need of a new teaching block was felt by the members and it was resolved that same should be communicated to the Principal.
13. The format and events for the Annual Sports Meet 2013-14 were discussed and finalised.

**02-05-2014**

A meeting of IQAC was held on **02-05-2014** at 11.30 am in the office of IQAC (New Library Building). The following members were present in the meeting:

1. Dr. A.K Agarwal (Convener)
2. Dr. Suman Agrawal
3. Dr. Anand Singh
4. Dr. Man Singh
5. Dr. A K Srivastava
6. Dr. Rachana Singh
7. Sri Krishna Mohan- (Treasurer and member, Governing Body)
8. Sri R.K Verma (Purchase Manager,IFFCO Allahabad)
9. Sri Abdul Haq (BA II)
10. Kumari Ruby(B.Com III)
11. Sri Raj Kumar Mishra (Guardian)

The Minutes of 5-12-2013 were read and actions taken on previous discussions were highlighted. New agendas regarding the new academic session were discussed in the IQAC meeting.

**Actions Taken:**

1. In order to teach new skills to the students, a Ten Days Soft Toy making workshop was organised from 16-28 January 2014.
2. A National Seminar on Role of Media in Nation Building was conducted from March 1-2, 2014.
3. Farewell function was organised to bid adieu to B. A final year students.
4. Student's Welfare Committee organised a free health check-up camp on 10 January 2014
5. NSS & Outreach Programme committee celebrated Birth anniversary of Swami Vivekananda and Student's welfare committee organised essay and debate competition on 12 January 2014.
6. NSS & Outreach Programme Committee organized voting awareness programme through speech, songs and Nukkad Natak on 23 January 2014.
7. Dental check up camp was organised by the Student's Welfare Committee on 28<sup>th</sup> Jan 2014.
8. Annual function 'Anubhuti' was organised on 7<sup>th</sup> Feb 2014.
9. NSS organised a rally to create awareness about avoiding the use of polythene on 4<sup>th</sup> March 2014.
10. NSS conducted a Special Literacy Drive of seven days from 1-7 March 2014. The volunteers visited slum areas and taught people how to sign.
11. The Annual Sports meet 2013-14 was successfully organised from January 9 - 18,2014.
12. Folk Song Competition on Beti Bachao was organised in the college on 22<sup>nd</sup> January 2014.

13. Language centre conducted one month course on Functional Creative writing from 20.1.14 – 20.2.14
14. The CCTV cameras were installed at different points in the campus and the expansion work of Digital Library started.

### **Agendas discussed**

1. It was discussed that a lecture or talk on Higher education should be organized in the college.
2. A health check -up camp for students was proposed.
3. The format of college prospectus 2014-15 was put before the IQAC Members by the prospectus committee. After a brief discussion the suggested changes were incorporated, the prospectus was finalized and sent for printing.
4. The academic calendar for the year 2014-15 was discussed and finalised.
5. A brief discussion on the formation of Admission Committee also took place for the upcoming admissions of session 2014-15 in B.A 1, B.Com 1 and B. Sc 1.
6. The proposal of a National Seminar on Buddhist Philosophy and its Social Pragmatism along with 'XIV Annual Conference of Indian Society for Buddhist Studies (ISBS)' was discussed. It was decided that the seminar and annual conference may be organized in the second or third week of October 2014.
7. On the basis of the demand raised by the department of Physics, it was resolved that the Physics Lab should be expanded to accommodate more students and the dark room should be air conditioned.