

**28.08.2018**

A meeting of IQAC was held on **28.08.2018** at 11.30 am in the office of IQAC (New Library Building). The following members were present in the meeting:

1. Dr. Ajay Kumar Srivastava, Convener
2. Dr. Anuja Saluja
3. Dr. Rachana Singh
4. Dr. Manoj Kumar Dubey
5. Dr. Ruchi Gupta
6. Dr. Harsh Mani Singh
7. Dr. Rashmi Jain
8. Dr. Viveka Nand Tripathi
9. Dr. Vijay Tiwari
10. Dr. Satyabrata Shukla (Lib.)
11. Sri Krishna Mohan- (Treasurer and member, Governing Body)
12. Sri Shatrughan Singh ( Administrative Officer, Purva Foods Pvt.Ltd.)
13. Sri Shyam Kumar (BA III)
14. Km Shilpa Yadav (B.COM III)
15. Anil Kumar Pandey (Guardian)

The minutes of the last meeting held on **23.05.2018** were read before the members of the committee and the progress of the assigned work was reviewed, later the minutes were confirmed.

#### **Actions taken**

- A programme was organised in ISDC on the occasion of International Yoga Day on 20.6.18
- Plantation drive was organised in ISDC on 27.7.2018
- A Lecture on Women's Health and Hygiene was organized by the Women's Cell on 21<sup>st</sup> August 2018.

#### **Agendas Discussed**

1. It was resolved that the syllabus of all the subjects should be uploaded on the website of the college for the convenience of the students.
2. Dr Rachana Singh, Convener of the Language Centre, suggested that a workshop on Communication and Soft Skills should be organized for the benefit of the students.
3. It was suggested by some of the members of IQAC to organize a book fair to initiate and inculcate reading habits among the students.
4. The meeting ended with a vote of thanks to the chair.

**17.12.2018**

A meeting of IQAC was held on **17.12.2018** at 11.30 am in the office of IQAC (New Library Building). The following members were present in the meeting:

1. Dr. Ajay Kumar Srivastava, Convener
2. Dr. Anuja Saluja
3. Dr. Rachana Singh
4. Dr. Manoj Kumar Dubey
5. Dr. Ruchi Gupta
6. Dr. Harsh Mani Singh
7. Dr. Rashmi Jain
8. Dr. Viveka Nand Tripathi
9. Dr. Vijay Tiwari
10. Dr. Satyabrata Shukla(Lib.)
11. Sri Krishna Mohan- (Treasurer and member, Governing Body)
12. Sri Shatrughan Singh ( Administrative Officer,Purva Foods Pvt.Ltd.)
13. Sri Aman Singh(BA III)
14. Km Aditi Yadav(B.Com III)
15. Sri Gulab Singh (Guardian)

The minutes of the previous meeting held on **28.08.2018** were read before the members of the committee and after the brief discussion the minutes were confirmed.

### **Actions Taken**

- The proposal of ICT training was accepted and a two days e- learning and teaching workshop was organized on 2<sup>nd</sup> and 3<sup>rd</sup> November 2018 by methodex, New Delhi. ICT tools/equipments used for the workshop included e-beam electronic interactive writing board, electronic writing pad, visual presenter, OMR machine for evaluation, e-podium, video conferencing equipment.
- Women Cell conducted a one day event entitled Udaan on 29<sup>th</sup> November 2018 for boosting the confidence of female students. The programmes consisted of Speech, Songs, Dance, Mehndi, and Poster Competition.
- A kavisammelan ‘ Ek Shyam Bapuke Naam’ was organized on the 150<sup>th</sup> birth anniversary of Babu( Mahatma Gandhi) at ISDC on 30.11.2018
- NSS organised a blood donation camp along with free blood test in association with Beli hospital at ISDC on 11.12.2018

- A Three days workshop entitled ‘The art of Communication’ was conducted by the Language centre in association with the Department of English from 13<sup>th</sup> - 15<sup>th</sup> Dec 2018.
- A two days national seminar on Youth in Contemporary India: Issues, Challenges and Opportunities (27<sup>th</sup> -28<sup>th</sup> October 2018), was successfully organized by Dr. Vikash Kumar.
- On 10.9.18 the students of NSS organised a sanitation awareness campaign in the slums and advocated the use of toilets.
- Department of English, ISDC organised a picture composition competition on 12.10.18
- Research and development cell organized a lecture on Rural development : issues and perspective (Gramin vikas: muddeevam pariprekshya) on 11<sup>th</sup> October 2018
- M.A final students organised fresher function for M.A first semester students (Department of English) in October 2018.
- The Faculty Development Centre was established in college under PMMMMNMTT, Ministry of HRD, Govt. of India.

### **Agendas Discussed**

1. An overall discussion about the activities, workshops/ seminar conducted at the college was discussed and overviewed.
2. The meeting ended with a vote of thanks to the chair.
3. It was discussed and decided that every department is required to submit an annual evaluative report of the department.
4. Dr Ruchi Gupta and Dr. Harsh Mani were requested to work upon the alumni record and organize an annual alumni meet.
5. Dr. Anuja Saluja the convener of the Women’s Cell proposed a one-day event for boosting the confidence of female students.
6. The feasible dates for the Cricket and Volley Ball Tournaments 2018-19 were discussed and it was decided that it can be organised from January 7 to 18. 2019.
7. It was resolved that the Coordinator of NSS and the In charge of NCC units of the college should be persuaded to make necessary arrangements and coordinate with Kumbha Mela 2019 administration and the District administration for the participation of college NSS and NCC volunteers in different events and occasions of Kumbha Mela 2019.
8. It was proposed that keeping the environmental concerns in mind the college should set up solar panels.
9. It was also discussed and suggested that the faculty members should focus on developing E-content such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

10. The meeting ended with a vote of thanks to the chair.