



ISWAR SARAN DEGREE COLLEGE

College with Potential for Excellence granted by UGC

NAAC Accredited B+

University of Allahabad
ALLAHABAD-211004

Principal Office : 0532-2544801

Resi : 0532-2421415

Fax : 0532-2544801

E-mail : isdc.ass@gmail.com

26.7.2021

Internal Quality Assurance Cell

Minutes of the Meeting (2021-22)

A meeting of all the members of IQAC was held on **26/7/2021** at 1:30 p.m. in the office of IQAC. The following members were present in the meeting-

1. Dr. Ajay Kumar Srivastava, Convener
2. Dr. Anuja Saluja
3. Dr. Rachna Singh
4. Dr. Ruchi Gupta
5. Dr. Manoj Kumar Dubey
6. Dr. Harsh Mani Singh
7. Dr. Rashmi Jain
8. Dr. Vivekanand Tripathi
9. Dr. Vijay Tiwari
10. Dr. Satyabrata Shukla (Librarian)
11. Shri Krishna Mohan (Treasurer and Member Governing Body)
12. Shatrughan Singh (Administrative Officer Poorva Foods Private Limited)
13. Ashish Upadhyay (Student Member, B.A. 3RD Year)
14. Arti Yadav (Student Member, M.A. 1st Sem)
15. Shri Srikanth Srivastava (Guardian)

The minutes of the previous meeting held on **28/04/2021** were read before the members of the committee and after a brief discussion, the minutes were confirmed.

Action Taken-

A review of the NAAC visit was done and the results obtained were discussed with the members of the committee. All the suggestions given by the NAAC committee were taken into credence and necessary measures were outlined for the next session, keeping in view the weaknesses and strengths of the college.


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Principal
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University of Allahabad
Prayagraj

Minutes of meeting

- It was proposed that in view of the *Azadi Ka Amrit Mahotsav* initiative of the Government of India to celebrate and commemorate 75 years of independence and the glorious history of its people, culture, and achievements, the college would celebrate it throughout the session across all the faculties, departments and cells. The program would be organized under the aegis of Amrit Mahotsav. Every department was allotted a specific seedule for organizing the event.
- Annual Progress Report Presentation of the research scholars was decided to be conducted by 15th August'21, as per the directions of the Research Cell of the college, following the guidelines of the University of Allahabad.
- A proposal was received by Dr. Suman Agarwal to organize a Haemoglobin Testing Camp in the college.
- For the Faculty Development Center an online mode Refresher Course on "Changing Trends and Innovations in Teaching and Research in Humanities and Social Sciences" was proposed and its date was decided to be from 17th Aug. to 1st Sept. 2021. Dr. Anuja Saluja from the department of Education was made the convener of the program.
- The undergraduate and postgraduate admissions were discussed and plans were put in place for smooth conduction of the admission process.
- The online teaching schedules were reviewed and an addition of more ICT resources to be added to the college were discussed at length and necessary resources were tapped for use during the online classes.
- The Department of Education proposed to celebrate Teachers Day in the college through a special lecture on 5th September.

09/09/2021

Minutes of the meeting:

A meeting of IQAC was held on **09/09/2021** at **12:00 PM** in the office of IQAC. The following members were present in the meeting-

1. Dr. Ajay Kumar Srivastava, Convener
2. Dr. Anuja Saluja
3. Dr. Rachna Singh
4. Dr. Ruchi Gupta
5. Dr. Manoj Kumar Dubey


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6. Dr. Harsh Mani Singh
7. Dr. Rashmi Jain
8. Dr. Vivekanand Tripathi
9. Dr. Vijay Tiwari
10. Dr. Satyabrat Shukla (Librarian)
11. Shri Krishna Mohan (Treasurer and Member Governing Body)
12. Shatrughan Singh (Administrative Officer Poorva Foods Private Limited)
13. Ashish Upadhyay (Student Member, B.A. 3RD Year)
14. Arti Yadav (Student Member, M.A. 1st Sem)
15. Shri Srikanth Srivastava (Guardian)

The minutes of the previous meeting held on **26/07/2021** were read before the members of the committee and after a brief discussion, the minutes were confirmed.

Action taken:

- Progress report presentation of all the research scholars was conducted from 15th August, '21 onwards by all the departments having research scholars.
- A haemoglobin Testing camp was organized by Dr Suman Agarwal for girl students so that they could get a free check-up done and become aware of their health.
- Faculty development program on “Changing Trends and Innovations in Teaching and Research in Humanities and Social Sciences” was conducted successfully from 17th August to 1ST September 2021.

Agendas discussed:

- A proposal of a National seminar by Dr. Vikash Kumar, Department of Sociology was put forth on “Transforming India: Issues and Challenges of Tribal Development” and sent to ICHR.
- A proposal was forwarded by the Language Centre and the Hindi department for the celebration of the Hindi Pakhwada which is an annual feature. The finer nuances related to its organization were discussed and finalized.
- It was also discussed that a proposal would be sent by the college to ICHR, New Delhi on the topic “Bharat ka Swatantrata Sangram evam Allahabad”. The matter was discussed comprehensively.
- The mentor–mentees list was decided to be allotted to all the faculty members and the students.


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- A proposal was made to organize a programme of Faculty Development Program on “Curricular Design Development and Assessment in Higher Education”. It was decided that Dr Man Singh would be the convener of the program.
- It was also proposed that Dr. Amita Pandey would be convening the Orientation Program of FDC.
- Another FDP on “Multidimensional Skills for Teachers in Higher Education” was proposed to be held on 14th December, 2021 of which Dr. Indira Srivastava was appointed the convener.
- Matters related to teaching learning and evaluation were also discussed during the meeting.

02.01.2022

Minutes of the meeting:

A meeting of all the faculty members of the IQAC was held on **02/01/2022** at 1:30 PM. The following members were present for the meeting-

1. Dr. Ajay Kumar Srivastava, Convener
2. Dr. Anuja Saluja
3. Dr. Rachna Singh
4. Dr. Ruchi Gupta
5. Dr. Manoj Kumar Dubey
6. Dr. Harsh Mani Singh
7. Dr. Rashmi Jain
8. Dr. Vivekanand Tripathi
9. Dr. Vijay Tiwari
10. Dr. Satyabrata Shukla (Librarian)
11. Shri Krishna Mohan (Treasurer and Member Governing Body)
12. Shatrughan Singh (Administrative Officer Poorva Foods Private Limited)
13. Ashish Upadhyay (Student Member, B.A. 3RD Year)
14. Arti Yadav (Student Member, M.A. 1st Sem)
15. Shri Srikanth Srivastava (Guardian)

The minutes of the previous meetings held on 09/09/2021 were read before the members of the committee and after a short discussion, the minutes were confirmed.


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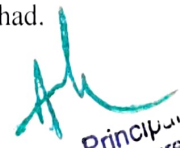
Action taken-

- The Department of Sociology successfully organized the National Seminar on the "The Emerging Tribal Scenario: Development and Sustainability in India" on 3rd and 4th September 2021. This seminar was sponsored by ICSSR, New Delhi.
- The Teacher's Day was celebrated by the Department of Education in an online mode with a special lecture by Prof. K.S. Mishra on 05/09/2021.
- The ICHR-sponsored program on "Bharat ka Swatantrata Sangram evam Allahabad" was organized in the college in the Golden Jubilee Auditorium on 17th September 2021.
- As proposed the Hindi Pakhwara was successfully conducted in the college by the Language Centre and the Department of Hindi in which students participated in a large number.
- The mentor-mentees list was allotted to both the students and the faculty members of the college for further action.
- Dr. Man Singh, Dr. Amita Pandey, and Dr. Indira Srivastava successfully convened the various Faculty Development Programs on Curriculum Development and Assessment and other Multidimensional Soft Skills of the teachers.

Agendas discussed:

- Matters related to PG admissions were discussed and it was decided to begin online admissions of the PG students from 04/01/2022.
- Notification received by the University on continuing the undergraduate classes in virtual mode was discussed.
- A review of the status of the celebration of Amrit Mahotsav by the departments was done and duly discussed.
- A committee for the publication of the Amrit Mahotsav report was formed to consolidate the activities of various Departments. Dr. Anuja Saluja was appointed the chief editor and Dr. Shaista, Dr. Gayatree, and Dr. Ved Prakash Mishra were made the co-editors.
- Another Faculty Development Program was proposed to begin a Refresher Course on "Academic Writing, Research Methodology, and Research Ethics" from 20th Jan– 04th Feb 2022 in online mode. Dr. Rachana Singh was appointed the convenor of this program.
- It was announced that PG admissions were successfully completed and the document verification dates were after discussion decided to be 17th and 18th Feb, 2022.
- A proposal by the Training and Placement Cell was forwarded for conducting a program on "Introduction to Communication Skills" for the students on 14th Feb 2022. It was decided that the Program coordinator would be Dr. Shaista Irshad.


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- An infrastructure review was done and discussed with the members. A Biochemistry lab and a classroom were proposed for the Department of Biochemistry.
- It was proposed that the girls' common room be upgraded along with a new washroom, a vending machine for sanitary napkins and a water cooler.
- It was proposed to have a big transformer for an uninterrupted electric supply for the college.
- A control panel for overall distribution and maintenance of electric supply was also proposed.
- A separate washroom for Persons with Disability (PwD) and ramps for Divyangjan were also proposed.
- The Commerce Department proposed a smart classroom for better teaching/learning and experiential learning.
- A proposal was received from the Department of Sociology to conduct a National Seminar in the month of March 2022 and was sent to ICHR, New Delhi for Sponsorship.
- A proposal was also received from the Sports Committee to conduct an Inter-Collegiate Competition in sports in the month of March 2022.
- A refresher course was proposed in the month of March 2022 on the "Use and Development of Digital Resources in Higher Education Emerging Accessible Technologies for Teachers". Dr. Ajay K. Srivastava was appointed the convener of the course.
- A proposal was received by the Women Cell of the college to celebrate International Women's Day and a Lecture by Prof. Anita Gopesh to gender sensitize the teachers and the students through a lecture and a "Run to Empower" for the girls' students.


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